



**HOUSING AND COMMUNITY IMPROVEMENT
COMMISSION**
HOUSING AND NEIGHBORHOOD SERVICES - 210 W. MAIN ST.,
GRAND PRAIRIE, TX 75050
MONDAY, JANUARY 22, 2024 AT 6:00 PM

AGENDA

CALL TO ORDER

AGENDA ITEMS

Citizens may speak for five minutes on any item on the agenda by completing and submitting a speaker card.

1. Approval of Minutes of October 16, 2023, Meeting
2. Introduction of New Commissioners
3. Required Open Meetings Training Video Certification Status Update
4. Review Upcoming Public Hearing Process in February

CITIZEN COMMENTS

Citizens may speak during Citizen Comments for up to five minutes on any item not on the agenda by completing and submitting a speaker card.

ADJOURNMENT

The Grand Prairie Housing and Neighborhood Services is accessible to people with disabilities. If you need assistance in participating in this meeting due to a disability as defined under the ADA, please call 972-237-8040 or email (lr Brooks@gptx.org) at least three (3) business days prior to the scheduled meeting to request an accommodation.

Certification

In accordance with Chapter 551, Subchapter C of the Government Code, V.T.C.A, the Housing and Community Improvement Commission agenda was prepared and posted January 17, 2024.

A handwritten signature in cursive script that reads "Lorette Brooks".

Lorette Brooks, Administrative Supervisor

Minutes of Meeting
HOUSING AND COMMUNITY IMPROVEMENT COMMISSION
Grand Prairie, Texas 75050
October 16, 2023

The Housing and Community Improvement Commission (H.C.I.C.) of the City of Grand Prairie met on Monday, October 16, 2023. The meeting was held at Grand Prairie Housing and Neighborhood Services, 210 W. Main Street, Grand Prairie, Texas. The following persons were in attendance:

BOARD MEMBERS PRESENT:

Brandie King, Vice President
Madiola Harper, Commissioner (6:07 pm)
Leon Dudley, Commissioner (6:07 pm)
Amjad Bhular, Commissioner
Vivian Vance, Commissioner
Richard Calderon, Commissioner
Debra Blubaugh, Commissioner

CITY STAFF PRESENT:

Esther Coleman, Housing Director
Lolette Brooks, Administrative Supervisor

OTHERS PRESENT:

None

BOARD MEMBERS ABSENT:

Kevin Toth, President
Patrick Cornelius, Neighborhood Services Manager

CALL TO ORDER

Vice President Brandie King called the meeting to order at 6:05 pm.

I. APPROVAL OF MINUTES OF JULY 17, 2023, MEETING

All present Commissioners reviewed prior meeting minutes. Commissioner Bhular made the motion to approve minutes and Commissioner Vance second the motion. Commissioner Vance asked about the prior meeting minutes and asked what “funding” meant. Housing Director, Esther Coleman explained the public hearing process, funding, and the roles of PSAs (Public Service Agencies). Director Coleman explained that the PSAs must meet certain criteria, that our funding cannot be the main source of funding for them, and the agencies must meet the 4 national objectives that are usually related to low to moderate income areas.

Commissioner Blubaugh explained what a Public Service Agent is from her perspective as she has worked as a Public Service Agent before. Commissioner Bhular asked if there can be a duplication of services provided by different agencies. Director Coleman stated yes but not an abundance of the same service. Commissioner Vance asked if all the PSA applications have to be related to “Housing”. Vice President King stated “no, they just have to meet the national objectives and provide a service. Director Coleman added that we explain the objectives to the PSAs and ask them details about their programs and the expense(s) of funding. Commissioner Blubaugh stated that from her experience, an audit holds many people and organizations back from applying.

II. INTRODUCTION OF NEW BOARD MEMBERS

Commissioner Vance introduced herself and confirmed she was appointed by Council woman Jorja Clemson to represent District 1. Rick Calderson introduced himself and stated he would need to confirm which Council person appointed him. Commissioner Debra Blubaugh introduced herself and confirmed Council woman Bessye Adams appointed her.

III. REQUIRED OPEN MEETINGS TRAINING VIDEO CERTIFICATION STATUS UPDATE

Housing Director, Esther Coleman explained that the certification is a requirement for holding a meeting and asked if everyone had completed and submitted their certificate for the city secretary’s department to keep on file. Commissioner Bhular and Commissioner Vance both asked for Lolette Brooks to send the training video link to them. All other Commissioners confirmed that they had completed and submitted their certificate. Director Coleman advised everyone that the board will meet again in January to prepare for the Public Service Agencies presentations that will be in February.

ADJOURNMENT

There was no further business discussed so Vice President King adjourned the meeting at 6:27 pm.

X

Administrative Supervisor

X

H.C.I.C. President



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 01/22/2024

REQUESTER: Patrick Cornelius

PRESENTER: Patrick Cornelius, Neighborhood Services Manager

TITLE: Approval of Minutes of October 16, 2023, Meeting

RECOMMENDED ACTION:



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 01/22/2024

REQUESTER: Patrick Cornelius

PRESENTER: Patrick Cornelius, Neighborhood Services Manager

TITLE: Introduction of New Commissioners

RECOMMENDED ACTION:



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 01/22/2024

REQUESTER: Patrick Cornelius

PRESENTER: Patrick Cornelius, Neighborhood Services Manager

TITLE: Required Open Meetings Training Video Certification Status Update

RECOMMENDED ACTION:



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 01/22/2024

REQUESTER: Patrick Cornelius

PRESENTER: Patrick Cornelius, Neighborhood Services Manager

TITLE: Review Upcoming Public Hearing Process in February

RECOMMENDED ACTION:
